

## **Whip Records Policies, Rates and Guidelines**

Thank you for choosing Whip Records for your next project. We look forward in helping you to create a recording of superior fidelity and providing the best quality of service possible. Please read the following policies prior to your first session.

### **Rates**

\$85.00 per hour (engineer included)

\$65.00 per hour (2nd engineer only. Client provides principal engineer)

\$800.00 per day lock-out rate (based on a ten hour day)

Additional hours billed at \$80.00 per hour

### **Miscellaneous Charges**

Use of DW all maple drum kit: \$75.00 per day

Piano tuning: \$150.00 (the piano is tuned once a month by the studio and is kept in tune at all times, however some clients want the piano tuned immediately before their session.

File back up to DVD will be charged at studio rates. Clients who provide or purchase their own hard drives will not need Whip Records to back up files to DVD, however, we can provide that service if you would like.

### **Payment**

Payment is due in full at the end of each session.

Personal & Business checks, money orders and cash are accepted form of payment.

Credit Card are accepted via PayPal. Client is responsible for all PayPal fees (Approximately .03% of the transaction)

PAYPAL: [info@davidlondon.com](mailto:info@davidlondon.com)

VENMO: [www.venmo.com/whiprecords](http://www.venmo.com/whiprecords)

Master recordings will not be released to client until all accounts are paid in full.

### **Musicians For Hire**

Studio musicians of all types can be hired with no referral fee. We can arrange to have the best musicians in the Bay Area at your session.

If you choose to book a session player through the studio and later decide to cancel that musician's services with less than 72 hours notice you will be charged a cancellation fee of \$75.00 per musician cancelled.

If you would like your engineer to play on your tracks there will be an additional fee to be determined prior to your session.

### **Cancellation, Deposits and Studio minimum**

A 40% deposit is required in advance of all sessions to hold your session time. All deposits are NON refundable.

Cancellations made with less than 72 hours advance notice will result in loss of your deposit.

In the event that no deposit was given to Whip Records in advance of a booked session then all cancellations with less than 72 hours notice will be subject to a flat fee of \$85.00.

A 3-hour minimum is required in order to book a session.

Sessions of duration of less than 3 hours may be scheduled, however Whip Records reserves the right to cancel or move your session at any time prior to your session start time in order to accommodate other studio clients who need to book longer sessions.

### **Miscellaneous Policies**

1. Sessions are charged from the time they are booked- NOT from the time the clients arrives at Whip Records.
2. Sessions are billed from the time the engineer begins working on your project- NOT from the time you begin recording.
3. All work done for your project will be billed at the studio's hourly rate. This includes: set up, tracking, mixing, running rough mixes, mastering, file transfer and back up.
4. Time is billed from the time you book to the end of your session unless otherwise approved by the management in advance of your session. Any breaks taken by musicians are not "off the clock".
5. Consumption of alcoholic beverages is allowed, however we ask that all consumption remain within a reasonable amount. Druken behavior will result in an immediate termination of your session and full forfeit of all studio payment.
6. Smoking is allowed in the garden area only- not inside the studio or lounge.
7. Drug use is not permitted at Whip Records.
8. Whip Records unique location requires that all clients and their guests respect our neighbors. After 8:00 p.m. please avoid making ANY noise outdoors in an effort not to distuurb our close neighbors. The studio lounge is available for you to talk and relax as is the studio control room.

### **Liability**

Client assumes full responsibility for any materials, equipment or property damaged by the client, their musicians and/or their guests due to accident, misuse or malicious intent. (If you or your guests break it- You pay for it).